

## Region One Board of Education

### Personnel Sub-Committee

#### Minutes for Thursday, January 18, 2018

A meeting of the Region One Board of Education Personnel Sub-Committee was held on Thursday, January 10, 2018 at 2:00 p.m. in Central Office.

In attendance were sub-committee members Pat Mechare, John Sanders, and Bob Whelan. Also in attendance were Superintendent Pam Vogel, Assistant Superintendent Lisa Carter, Business Manager Sam Herrick, Director of Pupil Services, Carl Gross, and HVRHS Principal Jose Martinez.

The meeting was called to order at 2:11 p.m.

Discussion was held regarding Region One positions that do not fall under the Certified or the Non-Certified contracts. Each of these positions have a separate individualized contract between the Region One Board of Education and the person fulfilling the role.

Discussion was held regarding the Assistant Superintendent Job description. Mr. Whelan suggested the addition or clarification of Data Sub-Committee assistance, where the Assistant Superintendent would provide a steady stream of assessment data to the committee through a consistent methodology. Ms. Mechare suggested clarifying the language regarding the hiring of certified staff to follow state statute.

Discussion was held regarding the Business Manager Job description. Mr. Whelan suggested that the data presented to the Board be consolidated to no more than two pages. Discussion was also held regarding whether the Business Manager would be responsible or partly responsible for evaluating the facilities manager position and/or a regional IT person.

A **motion** was made by Mr. Whelan, seconded by Mr. Sanders, to adjourn the meeting at 3:05 pm. Motion carried unanimously.

Respectfully submitted,

*Tina Bunce*

Tina Bunce  
Board Clerk