

**A.B.C. Committee Meeting  
Minutes  
Wednesday, May 23, 2018**

A meeting of the ABC Committee was held on Wednesday, May 23, 2018, at 7:00 p.m. in the Central Office conference room. A quorum was present: Pat Mechare, Canaan; Catherine Tatge, Cornwall; Marty Lindenmeyer, Kent; Karen Riccardelli, North Canaan; David Valcin, Salisbury; Doug Cahill, Sharon; and Bob Whelan, Region One.

Also in attendance: Pamela Vogel, Superintendent; Mike Flint, filming; Ruth Epstein, and Barbara Prindle.

Chair Valcin called the meeting to order at 7:03 p.m.

A **motion** was made by Mr. Cahill, seconded by Ms. Tatge, to approve the minutes of the 4/25/2018 ABC Committee Meeting as presented. Motion carried unanimously.

Public comment was heard from Barbara Prindle of Sharon. Ms. Prindle stated that when the Superintendent Job Description was brought to the Sharon Board of Education, she asked that they table their discussion with a request that the second sentence of the first paragraph be changed to state that “The Superintendent serves as the Chief Executive Officer **along with** each of the Boards of Education...”, instead of “of each of”.

Public comment was heard from Mike Flint of Salisbury. Mr. Flint stated that much of the discussion that was being held regarding the wording of the job description was unnecessary, as the contract between the current Superintendent, signed by the Region One Board only, contains the wording.

Public comment was again heard from Ms. Prindle, asking that she be allowed to speak later in the meeting, when the sentence she is asking to be changed is further discussed.

Ms. Mechare stated that portions of the job description currently exist in multiple places, including the 2000 Series Policies, the Joint Employment Agreement, and the signed contract with the Superintendent.

Attorney Tom Mooney was phone conferenced into the meeting to discuss the Superintendent Job Description. Lengthy discussion was held regarding several portions of the job description including the Superintendent being referenced as the CEO, the implementing of annual budgets, and who implements the vision. Changes were made to portions of the job description to ensure consistent language, some wordsmithing, and the addition of following each Board’s policies in multiple sections. Ms. Mechare asked that the minutes reflect that in the final paragraph of the job description, the evaluations of all seven Boards of Education will be combined to develop one common, final evaluation by the A.B.C. Committee.

A draft of a Superintendent Evaluation Instrument and an evaluation timeline was presented to the Committee. Mr. Cahill asked that language be added to state that if the Board concurs with the Superintendent’s self-evaluation rating, they do not need to provide a comment. However, if they disagree, they must comment. Mr. Cahill also asked about the possibility of doing the evaluation electronically.

A **motion** was made by Ms. Tatge, seconded by Mr. Whelan, to approve the Superintendent Job Description as amended during the meeting this evening. Ms. Mechare asked that the final version be shared to all local Board of Education members. Motion carried unanimously.

A **motion** was made by Mr. Lindenmayer, seconded by Ms. Tatge, to approve the Superintendent Evaluation Instrument and evaluation cycle, with updates to reflect the changes in the job description wording. Motion carried unanimously.

A **motion** was made by Mr. Valcin, seconded by Ms. Riccardelli, to table the Narcan Policy discussion to the next meeting. Ms. Mechare asked that all members report what they like from the samples to Ms. Vogel prior to the next meeting to compile. Motion carried unanimously.

Next ABC meeting date: 6/27/2018 at 7:00 p.m.

Roundtable discussion was tabled to the next meeting.

A **motion** was made by Mr. Lindenmayer, seconded by Mr. Valcin, to extend the deadline for the Superintendent Evaluation to be completed to September 30, 2018. Motion carried unanimously.

A **motion** was made by Ms. Mechare, seconded by Ms. Tatge, to move to executive session for the purpose of discussion on the Executive Secretary/Board Clerk contract, inviting in Superintendent Vogel. Mr. Whelan asked to review Policy 7410, which states that the contract should be done by the Region One Board of Education, not the A.B.C. Committee. Motion to move to executive session carried unanimously.

Executive session began at 9:46 p.m.

The A.B.C. Committee exited executive session at 10:18 p.m.

A **motion** was made by Mr. Lindenmayer, seconded by Mr. Valcin, to recommend to the Region One Board of Education to present a 4% increase in salary, an additional two vacation days, and increase the accumulation of sick days to eighty-five, in accordance with the Non-Certified contract for the Executive Secretary/Board Clerk. Motion carried unanimously.

A **motion** was made by Mr. Lindenmayer, seconded by Ms. Riccardelli, to adjourn the meeting at 10:19 p.m. Motion carried unanimously.

Respectfully submitted,

*Tina Bunce*

Tina Bunce  
Board Clerk