

**A.B.C. Committee Meeting
Minutes
Wednesday, April 25, 2018**

A meeting of the ABC Committee was held on Wednesday, April 25, 2018, at 7:00 p.m. in the Central Office conference room.. A quorum was present: Pat Mechare, Canaan; Tracy Gray, alternate for Catherine Tatge, Cornwall; Marty Lindenmeyer, Kent; Erin Drislane, alternate for Karen Riccardelli, North Canaan; David Valcin, Salisbury; Doug Cahill, Sharon; and Bob Whelan, Region One.

Also in attendance: Pamela Vogel, Superintendent; Lisa Carter, Assistant Superintendent; Mike Flint, filming; Ruth Epstein, and Patrick Sullivan.

Chair Valcin called the meeting to order at 7:05 p.m.

A **motion** was made by Mr. Whelan, seconded by Mr. Cahill, to approve the minutes of the 2/28/2018 ABC Committee Meeting with the correction of the mis-spelling of Chair Valcin's name and the date. Motion carried unanimously.

No Public Comment was heard.

Attorney Tom Mooney was phone conferenced into the meeting to discuss the Superintendent Job Description discussion. The job description was thoroughly reviewed in its entirety by the committee with the assistance of Attorney Mooney. Some verbiage was edited to align more closely with the Joint Employment Agreement. Attorney Mooney exited the meeting by phone at 8:04 p.m.

A **motion** was made by Mr. Whelan, seconded by Mr. Cahill, to add Superintendent Evaluation Document Discussion to the agenda. Motion carried unanimously.

A **motion** was made by Ms. Mechare, seconded by Ms. Gray, to bring the Superintendent job description back, as amended tonight, to each local Board at their next meeting for discussion and approval. Motion carried unanimously.

A discussion was held regarding the Superintendent Evaluation Instrument. Superintendent Vogel will draft an evaluation document based on the discussion held, and then bring it to the May meeting of the ABC Committee.

A **motion** was made by Ms. Mechare, seconded by Mr. Whelan, to approve the timeline for the Superintendent's evaluation cycle as presented. Motion carried unanimously.

A **motion** was made by Mr. Lindenmayer, seconded by Ms. Gray, to use a narrative evaluation measure based on the Superintendent job description and goals. Motion carried unanimously.

A discussion was held regarding Narcan policies in Region One Schools. Currently, Region One schools do not have Narcan in their buildings, nor a policy for the administration of Narcan. There was consensus from the committee to move forward in both the developing of a policy and acquiring Narcan to have on hand in all of the buildings. This will be discussed further at the May meeting.

A discussion was held regarding the Principal Job Description. The committee that worked on this document included Lisa Carter, Karen Manning, Mike Croft, and Stephanie Magyar. All principals have viewed the document.

A motion was made by Ms. Mechare, seconded by Ms. Gray, to bring the Principal job description back to each local elementary Board at their next meeting for discussion and approval. Motion carried with one abstention from Mr. Whelan.

Next ABC meeting date: 5/23/2018 at 7:00 p.m. .

Roundtable discussion was held in which each committee member discussed events going on in their schools.

A **motion** was made by Mr. Whelan, seconded by Mr. Cahill, to adjourn the meeting at 9:31 p.m. Motion carried unanimously.

Respectfully submitted,

Tina Bunce

Tina Bunce
Board Clerk

Un-Approved